

2022 Annual Meeting Minutes

1. Call to Order

- 1.1 A quorum being present at the Capital City Country Club, Tallahassee, Florida and online via GoTo Meeting, First Vice President Shajil Kalathil, PMP, called the scheduled Annual Meeting of PMI Tallahassee Chapter, Inc. to order at 6:00 p.m. Monday, October 3, 2022.

2. Financial Report

- 2.1. The annual financial report is available to members by request to VP Finance Amit Bokey.

3. Elections

- 3.1 Shajil Kalathil started the election process by announcing the candidates and providing information about the online voting process.
 - Vice President of Volunteers candidate Jeff Erle, PMP, addressed the members.
 - Vice President of Volunteers candidate Lonna Peterson, PMP, addressed the members.
 - Vice President of Membership candidate Troy Gilyard, PMP, addressed the members.

4. Adjournment

- 4.1 The Corporate agenda being complete, the annual meeting adjourned at 6:30 p.m. and the Chapter speaker presentation portion of the meeting continued.

5. Online voting

- 5.1 The nominating committee consisted of: Board Liaison Debbie Rivenburg, PMP; Vice President of Administration Deidra Jones, PMP; and Vice President of Finance Amit Bokey, PMP (who were not candidates in this election), having been appointed by Chapter President Karen Scott who appointed them to the nominating committee on August 9, 2022. First Vice President Shajil Kalathil, PMP, was a resource for the nominating committee.
- 5.2 PMI Global administered the online ballots, sending a ballot link by email to all Chapter members in good standing. The ballot was sent to 337 Chapter members on October 4, 2022.
- 5.3 Within the online ballot, all voting Chapter members received copies of information provided by the candidates.
- 5.4 The online ballots opened on October 4, 2022, and closed at 11:59 p.m. on October 13, 2022.
- 5.5 Chapter members cast their ballots for candidates of their choice. 31 members in total cast ballots.
- 5.6 On Monday, October 14, 2022, the Board Liaison received the results of the online ballot from PMI Global and shared them with the nomination committee, Chapter President, and Board.
- 5.7 On October 17, 2022, Chapter President Karen Scott, PMP, announced the election results to the candidates. On October 18, 2022, the election results were posted to the

Chapter website and communicated in a Chapter newsletter sent via email to all Chapter members.

- 5.7.1 Lonna Peterson, PMP, was elected as Vice President of Volunteers for a two-year term (2023-2024).
- 5.7.2 Troy Gilyard, PMP, was elected as Vice President of Membership for a two-year term (2023-2024).
- 5.8 The officers elected at this meeting take office January 1, 2023.
- 5.9 Beginning January 1, 2023, First Vice President Shajil Kalathil, PMP, will assume the office of President for a two-year term (2023-2025). Chapter President Karen Scott, PMP, will assume the role of Past President for one year (2023-2024).

Deidra Lynn Jones

Deidra Jones, PMP
Vice President Administration, PMI Tallahassee